



QUEENSWAY SCHOOL

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Monday 10th June 2024

Dear Parents,

I am writing to outline an important change to the start of the school day starting in September for children who will be in Years 1-6. Registration will be 5 minutes earlier, meaning the school day will officially start at 8:35am instead of 8:40am. This is due to DfE guidance that states all children in Years 1-6 are entitled to a core school offer of 32.5 hours per week from September 2024. We are currently 25 minutes short a week, i.e. 5 minutes a day, hence why we need to move the start time by 5 minutes.

The change is summarised in the table below:

	Current times	New times from 1.9.24
Years 1-6	Doors open 8:30am Registration 8:40am	Doors open 8:30am Registration 8:35am
Nursery and Reception	Doors open 8:30am Registration 8:45am	Remains unchanged

By giving families three months notice, it will enable you to review your logistics and tweak morning routines if necessary.

For the vast majority of families, it won't make any difference as most children arrive at school when the doors open at 8:30am.

To be clear, children in Years 1-6 arriving after 8:35am from September onwards will be recorded as 'late;' and our Attendance Policy will be amended to reflect this change too.

Thank you for your co-operation and I hope it doesn't pose families with too many problems. Please do not hesitate to come and speak with me if you have any further questions.

Best wishes

Mrs Sarah Horbury-Jakeman
Head Teacher