

## Calculation Policy <br> (Updated in August 2018)

Approved: Sept 2021, review date: Sept 2024


## Introduction:

Children are introduced to the processes of calculation through practical, oral and mental activities. As they begin to understand the underlying ideas, they develop ways of recording to support their thinking and calculation methods, so that they develop both conceptual understanding and fluency in the fundamentals of mathematics. Whilst interpreting signs and symbols involved with calculation, orally in the first instance, children use models and images to support their mental and written methods of calculation. As children's mental methods are strengthened and refined they begin to work more efficiently, which will support them with using succinct written calculation strategies as they are developed.

There are fundamental skills that it is important for children to develop an early understanding of as building blocks to future learning in maths, including that linked to calculation. A selection of the skills include:

- Ordinality - 'the ordering of numbers in relation to one another' - e.g. (1, 2, 3, 4, 5...)
- Cardinality - 'understanding the value of different numbers' - e.g. $(7=\angle 17=\square+2=12=1203$
- Equality - 'seven is the same total as four add three' - e.g.

- Subitising - 'instantly recognizing the number of objects in a small group, without counting them' - e.g.

- Conservation of number - 'recognising that a value of objects are the same, even if they are laid out differently' - e.g.
- One-to-one correspondence - e.g.

- Counting on and back from any number - e.g. 'five add three more totals eight'
 'ten take away three totals seven'

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3+0=3
$$

- Using apparatus and objects to represent and communicate thinking - e.g.

The ability to calculate mentally forms the basis of all methods of calculation and has to be maintained. In the 2018 national Key Stage 1 SATs tests, every one of the named mental maths strategies below was assessed, whilst many also featured in a less explicit manner in the Key Stage 2 SATs tests, hence highlighting the need for each method to be taught explicitly. A good knowledge and 'feel' for numbers, is the product of structured practice through progression in relevant practical maths experiences alongside visual representations.

By the end of Year 6, children should be equipped with efficient mental and written calculation methods, which they use fluently. Decisions about when to progress should always be based on the security of pupils' understanding and their readiness to move ahead to the next stage. At whatever stage in their learning, and with whatever written method is being used, children's strategies must still be underpinned by a secure understanding and knowledge of number facts that can be recalled fluently with flexibility.

The overall aims are that when children leave primary school they:

- Are able to recall number facts with fluency, having developed conceptual understanding through being able to visualise key ideas - such as those related to place value, through experience with practical equipment and visual representations;
- Make use of diagrams (including the bar model) and jottings to help record / reason through stages of thinking when using mental methods that generate more information than can be kept in their heads;
- Have an efficient, reliable, written method of calculation for each number operation that they can apply with confidence when undertaking calculations that they cannot carry out mentally;
- Are able to make connections between all four number operations, understanding how they relate to one another, as well as how the rules and laws of arithmetic can be applied.


## .Addition:

## Mental calculation strategies for addition and subtraction:

All mental calculation strategies need to be taught explicitly using a Concrete - Pictorial - Abstract (CPA) approach in every year group, for example, using decimals in Key Stage 2. The following ideas can be adjusted so that they are accessible to all children. The NCETM, 2015, state that, 'a pupil really understands a mathematical concept, idea or technique if he or she can represent it in a variety of ways.'


|  |  |  |  |  | Adjusting: $16+9=25$ <br> To begin: $16+10=26$ <br>  <br> Then: $26-1=25$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Finding the difference: $10-6=4$ Reordering: $8+7+2=17$ <br> e.g. calculating numbers in a different <br> order <br> To begin: $8+2=10$  <br> Then: $10+7=17$  |  |  |  |  |  |  |  |  |  |  |
|  | Counting | Mental maths strategies | Rapid recallWritten calculation and appropriate models and images to support <br> conceptual understanding |  |  |  |  |  |  |  |  |
| Stage 1: | Count in ones to and across 100 forwards and backwards starting from 0,1 and other numbers. | Explicitly teach every mental maths strategy detailed above. Pupils use apparatus to explore addition as the inverse of subtraction. | Rapid recall of all pairs of numbers totalling numbers up to 20. Use structured apparatus - | Combining two groups: <br> - Children develop a mental picture of the number system for use with calculation. A range of key models and images support this, alongside practical equipment. |  | -०० ○○ $3+2=5$ <br> ght add two more makes ten' |  |  |  |  |  |


|  | Count in multiples of two, five and ten using a counting stick set up as a number track.. | 4 add 1 is 5 5 subtract 4 leaves 1 | i.e. Numicon, tens frames, abaci, etc. | - Teachers model use of number tracks to count on or line up counters/objects along the number track. This is a precursor to use of a fully numbered number-line. <br> Whole / part-whole model: <br> - The concept of a whole / partwhole model is introduced. | 'one more than four is five' <br> 'Four add one more is the same as five' <br> Tens frame <br>  <br>  <br> Bar model <br> Part whole model |
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| Stage 2: | Continue practicing above skills. Count in steps of 2, 3 and 5 forwards and backwards to and from zero. <br> Count in tens from any number - link to coins in a piggy bank as | Reorder numbers when adding, i.e. start with largest number, find bonds, etc. Add doubles and derive near doubles. <br> Round numbers to the nearest 10. | Recall addition facts for all numbers to 20. | Counting on from any number: <br> - Children begin to use numbered lines to support their own calculations, initially counting in ones before beginning to work more efficiently. <br> Counting on from the largest number: <br> - Children reorder calculations to start with the largest number. <br> Reordering calculations to apply use of mental maths strategies: | Number line with all numbers labelled $18+5$ <br> ...to... |


|  | well as a number square． |  |  | －Children reorder＇strings＇of numbers to apply their understanding of mental maths strategies，including doubles and number bonds， e．g． $6+7+4$ reordered to $6+$ $4=10$ and then $10+7=17$ ． Jottings are used to help keep track of thinking． <br> Whole／part－whole model： <br> －The concept of a whole／part－ whole model is reinforced and extended． | Use of questions such as：＇How might I rearrange these to find the total？＇ |
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| Stage 3： | Continue practicing above skills． Count from 0 in multiples of 4，8， 50 and 100．Count on by 10 or 100 from any two digit number． Link to counting stick： counting forwards and backwards flexibly． Count up and down in tenths－ linking to visual image． | Partitioning by bridging <br> through 10 and multiples of 10 when adding． Adjusting when adding 11 or 9 to a number． Relating inverse number operations－ using structured apparatus to explore and understand that subtraction undoes addition． | Connect pairs totalling ten to pairs of multiples of 10 totalling 100. <br> Use 10ps in tens frame． Recall pairs of two－digit numbers with a total of 100，i．e． $32+$ ？$=$ 100. | Expanded horizontal addition： <br> －Add numbers using structured apparatus to support understanding of place value． <br> －Make connections between partitioning both numbers using structured apparatus and partition the second number only using a number line． | Add．．． <br>  <br> ロロロロ <br> ．and．．． <br> 为 <br> By partitioning and recombining $\begin{gathered} 30+40=70 \\ 5+7=12 \\ 70+12=82 \end{gathered}$ $35+47$ |


| Stage 4: | Continue practicing previous skills. Count forwards and backwards from 0 in multiples of 6 , $7,9,25$ and 1000 using counting sticks, number lines, number squares, etc. Count up and down in tenths, hundredths and simple fractions using models and images, i.e. Dienes equipment, counting stick, ITPs. | Bridging through 60 for time, i.e. 70 minutes $=1$ hour and 10 minutes. Rounding any number to the nearest 10, 100 or 1000. Rounding numbers with one decimal place to nearest whole number. Explore inverse as a way to derive new facts and to check accuracy of answers. | As above. Use known facts and place value to derive new ones, i.e. 'If I know $8+3=11$, 1 also know $0.8+0.3=$ 1.1 and 8/100 + $3 / 100=$ 11/100.' Sums and differences of pairs of multiples of 10, 100 or 1000. <br> Addition doubles of numbers to 100. <br> Pairs of fractions totalling 1. | Expanded horizontal method, leading to columnar addition: <br> - Written recording should follow teacher modelling around the size of numbers and place value using a variety of concrete materials, e.g. straws, Numicon, Dienes and placevalue cards. <br> - Teachers model how numbers can be partitioned into tens and ones, as well as in different ways, $\begin{aligned} & \text { e.g. } 20+5 \\ & 10+15 \end{aligned}$ <br> - As children move towards using a columnar method, links continue to be made with earlier models and images, including the number line. | It is crucial that empty number lines are kept as well as using more formal written calculation methods. <br> Counting on in tems and ones to solve an addition calculation: $34+23=57$ <br> Counting on more efficiently: <br> $34+23$ : 57 |
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Illustration of how to use Dienes equipment to ensure children have an understanding of place value when using columnar addition.




|  | Counting | Mental strategies | Rapid Recall | Written calculation and conceptual understand | appropriate models and images to support ing |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Stage 1: | Count in ones to and across 100, forwards and backwards starting from 0,1 and other numbers. Count in multiples of two, five and ten. | Pupils use apparatus to explore addition as the inverse of subtraction: <br> 'four add one is five.' <br> 'five subtract four leaves one' | Rapid recall of <br> subtraction facts for numbers up to 10. <br> Use <br> structured apparatus, i.e. <br> Numicon, tens frames, abaci etc. | Subtraction as taking away from a group: <br> - Children develop a mental picture of the number system for use with calculation. A range of key models and images support this, alongside practical equipment. <br> - Teachers model use of number tracks to count back or remove counters/objects from the number track or set. This is a precursor to use of a fully numbered number-line. | (1)2345 678910 <br> - - - < <br> $5-2=3$ <br> $000-0$ <br> 'six take away two leaves four' <br> 'one less than six is five' |
| $\begin{aligned} & \text { Stage } \\ & \text { 2: } \end{aligned}$ | Continue practicing above skills. Count in steps of 2, 3 | Bridging through two digit numbers, i.e. $24-19=19+$ $1+4$ using number lines. | Recall subtraction (and addition) facts for all | Subtracting by counting back and on: <br> - Children begin to use | Number line with all numbers labelled |


|  | and 5, forwards and backwards to and from zero. Count in tens from any number link to coins in a piggy bank as well as a number square. | Subtracting 11 by subtracting 10 and then 1 more. Move to subtracting 9 by subtracting 10 and adding 1 using apparatus. | numbers to 20. | numbered lines to support their own calculations, initially counting back in ones before beginning to work more efficiently. <br> Finding the difference: <br> - Teachers model how to find the difference when two numbers are relatively 'close together.' | $13-5=8$ $13-5=8$ <br> Counting back only to be developed as a mental strategy where it is sensible to do so $51-3=125-32 \text { etc }$ <br> Comparing two sets to find the difference. $\begin{array}{ll} \text { ०OOOO } \\ \text { OOOO OOOOOOO OO } \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { Stage } \\ & 3 \text { 3: } \end{aligned}$ | Continue practicing above skills. Count from 0 in multiples of $4,8,50$ and 100. Count on and back by 10 or 100 from any two digit number. Link to counting | Partitioning by bridging through 10 and multiples of 10 when subtracting. Continue to practice adjusting when subtracting 11 or 9 from a number. <br> Relating inverse number operations - use structured apparatus to explore and | Connect subtractions from ten to subtractions from multiples of 10 totalling 100. | Taking away: <br> - When teaching children about reduction, highlight the importance of only partitioning one number. | Subtraction by partitioning with use of manipulatives and linked with a horizontal expanded written algorithm: $\begin{gathered} 167-24=143 \\ 204 \end{gathered}$ |







## Multiplication:

## Mental calculation strategies for multiplication and division:

## Doubling and halving:

Double six is $12 \ldots$ Double five is ten...


Double 16 can be calculated by working out...
Double ten $\rightarrow 20$
Double six $\rightarrow 12$

## Emmmmmeccee

 mm:mimesecesWith links to finding four-times a given value and finding a quarter of a value.

## Knowing multiplication and division facts to $12 \times 12$ :

Arrays:

$4 \times 3$ and

$3 \times 4$

## Number lines:




## Scaling:


0000 -00e enOO
Three times longer

Multiplying a teen number by one-digit number:



| $\begin{aligned} & \text { Stage } \\ & 2: \end{aligned}$ | Count forwards and backwards in 2s, 3s, 5s and 10 s from zero. | Begin to understand and use inverse number operations: <br> Stories are used alongside a triad to help children understand links between number operations, e.g. "There are five pencils in two packs, which means that there are ten pencils altogether." <br> Doubling is reinforced using a whole/part-whole model: | Derive/recall doubles up to ten and derive/recall halves up to twenty. <br> Recall odd and even numbers to 20 in reference to structured apparatus. <br> Recall \& use multiplication facts for the 2X, 5X and 10X-tables. | Understanding multiplication as repeated addition: <br> - Investigate multiplication as repeated addition, so that the law of cummutativity is understood. <br> - Whilst arrays are also modelled explicitly at this stage, it is important to note that they will continue to be a key model at later stages, alongside more formal methods of calculation. | So: ‘Six multiplied by four' ...or... 'Six taken four times.' |
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| $\begin{aligned} & \text { Stage } \\ & 3: \end{aligned}$ | Counting forwards and backwards in $2 \mathrm{~s}, 3 \mathrm{~s}$, $4 \mathrm{~s}, 5 \mathrm{~s}, 8 \mathrm{~s}$ and 10s from zero. | Use doubling to make connections between the $2 \mathrm{X}, 4 \mathrm{X}$ and 8 X -tables. <br> Understand that multiplication can be undertaken by partitioning numbers, e.g. $12 \times 4$ $=10 \times 4+2 \times 4$ | Recall odd and even numbers to 100 in reference to structured apparatus. | Relate multiplying a 2-digit by 1-digit number using repeated addition and arrays to represent: | Children use an empty number line to chunk efficiently: $3 \times 13=39$ |




## Division:

|  | Counting | Mental strategies | Rapid recall | Written calculation and appropriate models and images to support conceptual understanding |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Stage <br> 1: | Count forwards and backwards in 2s, 5 s and 10s | Doubling up to six and then ten whilst using related models and images. | Derive/recall doubles up to five and derive/recall halves up to ten. <br> Recall odd and even numbers to 10 in reference to structured apparatus. | Developing early conceptual understanding of division as grouping and sharing: | Use objects, pictorial representations and arrays to show the concept of division as grouping and sharing. <br> "Two children share six pencils between them" <br> "Six children are asked to get into three equal groups" $\square$ $\square$ $\square$ |
| $\begin{aligned} & \text { Stage } \\ & \text { 2. } \end{aligned}$ 2: | Count forwards and backwards in 2s, 3s, 5s and 10 s from zero. | Begin to understand and use inverse number operations. <br> Stories are used alongside a triad to help children | Derive/recall doubles up to ten and derive/recall halves up to twenty. <br> Recall odd and even numbers to 20 in reference to | Understanding division as repeated subtraction: <br> - Investigate division as repeated subtraction. <br> - Through teacher modelling, children need | Number lines and arrays: $12 \div 3=4$ |



|  |  | Know what happens when a number is multiplied by zero or one. <br> Use reordering to multiply three numbers. |  | remainders are present unless in a practical context. |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Stage 5: | Counting forwards and backwards in $2 \mathrm{~s}, 3 \mathrm{~s}$, $4 \mathrm{~s}, 5 \mathrm{~s}, 6 \mathrm{~s}$, $7 \mathrm{~s}, 8 \mathrm{~s}, 9 \mathrm{~s}$, 10s, 25s and 1000s from zero. | Identify multiples and factors, including finding all factor pairs of a number, and common factors of two numbers. | Recall \& use multiplication facts for all times-tables up to 12 X 12. | Dividing a 4/3/2digit by 1 -digit number, in relation to long division: <br> - By this stage, there is a statutory requirement that children can use a formal written calculation method, such as long division. <br> - Short division may begin to be taught alongside long division, but still with use of visual representations | Remainders should be interpreted in the following ways when long division is used: <br> - as whole numbers <br> - as fractions <br> - through rounding in an appropriate way to the context <br> Long division: $\begin{aligned} & 415 \div 9=46 \text { and } 1 / 9 \\ & 46 \text { and } 1 / 9 \\ & 9 \begin{array}{l} 415 \\ -\frac{360}{55} \\ -\frac{54}{1} \\ (9 \times 40) \\ (9 \times 6) \end{array} \end{aligned}$ |
| Stage 6: | Consolidate all previous counting, including forwards and | Perform mental calculations, including with mixed numbers and different number operations. | Recall \& use multiplication facts for all times-tables up to 12 X 12. In | Dividing a 4/3/2digit by $2 / 1$-digit number, in relation to long and then short division: | .Remainders should be interpreted in the following way when short division is used: <br> - through rounding in an appropriate way to the context <br> Long division: $432 \div 15=284 / 5$ |



| $\begin{aligned} & \text { Stage } \\ & 7 \text { : } \end{aligned}$ | Consolidate all previous counting, including forwards and backwards in fractions. | Perform mental calculations, including with mixed numbers and different number operations. | Tables facts to $12 \times 12$ Multiply by 10, 100 and 1000 with ease. Double and halve 2-digit numbers | Short division for decimals and converting fractions to decimals. | Extend the children's understanding of short division to decimals, using their understanding of place value. e.g. $9.8 \div 7=$ $\frac{1.4}{79.28}$ <br> e.g. Write $3 / 8$ as a decimal $\begin{gathered} 0 \quad 3 \quad 75 \\ 8 \longdiv { 3 . 3 0 6 0 4 0 } \end{gathered}$ <br> Make sure that they do not attempt to combine a decimal division with a fraction remainder. |
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