Online Safety and Spreadsheets
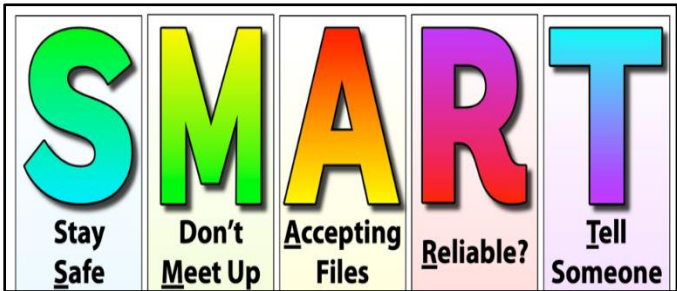
CLICK CEOP
Internet Safety

purple mash

When focusing on online safety, you will be…

- Understanding what makes a password safe.
- Understanding how the internet can be used in communication.
- Understanding how a blog can be used to communicate with wider audiences.
- Discovering how to consider the truth of content of the websites.
- Learning about the meaning of the different age restrictions symbols online.

Password	A secret word, phrase or combination of letters, numbers and symbols that must be used to gain entry onto a site, such as a website.
Blog	A regularly updated website, typically run by an individual or small group, that is written in a chatty style.
Website	A set of related web pages located under a single name.
Webpage	A page online that makes up one screen of a website.
Concept map	A diagram that shows how different ideas or objects are related and connected.
Spoof website	A website that uses untrue/ dishonest designs to trick users into thinking it shows the truth.
Username	An identification used by a person with access to a computer, network, or online service.
PEGI rating	A rating that shows what age a game is suitable for.

When focusing on spreadsheets, you will be…

- Using the more than, less than and equals symbols.
- Collecting and presenting data on graphs.

Cells	An individual section of a spreadsheet grid. It contains data or calculations.
Move cells tool	The tool makes what is inside the cell moveable.
Spin tool	Clicking on this in a cell with increase or decrease the value in the cell to the right by 1.
Delete key	Use this key to remove the contents of a cell.
Advance mode	A mode of 2Calculate in which the cells have references.
Copy and paste	A way to copy information from the screen into the computer's memory and paste it elsewhere without retyping it.
Spreadsheet	A computer program that represents information in a grid of rows and columns.

SMART

S Stay Safe	**M** Don't Meet Up	**A** Accepting Files	**R** Reliable?	**T** Tell Someone

2Calculate

2Dos

2Connect

abc

2Blog

2Write