



QUEENSWAY SCHOOL

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Tuesday 28th March 2023

Dear parents/carers

Following the cancellation of Miss Fowler's parent's evenings, I am writing to outline our plan for parent/teacher consultations which will be held at school on

Friday 28th April 2023 between 8:30am and 2pm

Please come to the school office in the first instance.

The online booking system will open today at 6.00pm and will close on Wednesday 26th April at 12 noon. Parents will be allocated a 10-minute slot. The booking system can be accessed through the following link:

<https://parents-booking.co.uk/queensway>

To login and make your appointment you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

If you cannot login and have tried all the combinations you think we have on file, please contact the school office at office.2057@queensway.oxon.sch.uk

If you are unable to attend a meeting at school, please state in the comments section of your booking that you would like to receive a telephone call instead.

Some parents have fed back that they are sometimes unsure what questions to ask the teachers so I have devised a list which you may find useful:

- In what areas has my child made the most progress? What's working well for them?
- Which subjects does my child enjoy the most and achieve well in?
- Which subjects does my child find more challenging, what in particular are they struggling with and what can I do at home to help?
- In relation to assessment, what does my child need to achieve by the end of the year, what are my child's targets and how much progress do they need to make in order to meet their targets? What can I do to help?
- Is my child on track to be 'expected' by the end of the year? If not, what help and support is in place? What are the barriers stopping them from achieving 'expected'?
- Is my child on the Special Educational Needs register? If so, what does that mean?
- Is my child on the Most Able register? If so, what does that mean?
- What is my child's attendance and how does this compare to other children in their class?

- Does my child present as happy in school, do they engage in learning and what is their attitude to learning like?
- Does my child follow the school rules and do as asked by all adults? Are they polite and respectful?
- How are my child's social skills, do they have friends and interact appropriately? Have there been any friendship concerns?
- Is my child's homework to a good standard? Could they be doing any more to support their learning at home?
- Do you have any other concerns about my child? Do I need to follow anything up at home? Do I need to have a follow up appointment?

I will also be available if you would like to discuss any matters with me. We do hope you are able to come along as we really value the opportunity to share information about your child and strengthen our home-school links.

If you have been contacted by the school office regarding your child's appointment, it will not be necessary for you to make a booking.

Yours sincerely

Mrs Sarah Horbury-Jakeman
Headteacher