

## QUEENSWAY SCHOOL

Brantwood Rise Banbury OXON OX16 9NH

Tel: 01295 251631

Head Teacher: Mrs Sarah Horbury-Jakeman BA Hons (QTS), NPQH

11th November 2019

Email: office.2057@queensway.oxon.sch.uk

Dear Parents,

## School Closure on 12<sup>th</sup> December 2019

As I'm sure you are aware there is a general election planned for 12<sup>th</sup> December and in the past, we have assisted the Local Authority by using our spare classrooms as a Polling Station.

Unfortunately, we no longer have the spare space to accommodate them and allow the school to remain open for the children, but we are permitted to carry out our obligations to the Local Authority, who have instructed us to be used as a Polling Station.

I therefore have decided to close our school and nursery on the above date, in order to safeguard the children. This is not a decision I have taken lightly and I can assure you, I have explored all other possible options, but the safeguarding of our children is always the most significant factor when making a decision like this.

Thank you for your support in this matter, and please don't hesitate to contact me if you would like to discuss further.

**Best Wishes** 

Mrs Sarah Horbury-Jakeman Headteacher